

**MONTEVALLO DEVELOPMENT COOPERATIVE DISTRICT
BOARD OF DIRECTORS MEETING
Montevallo City Hall
Minutes**

**Regular Meeting
August 9, 2021
1:00 p.m.**

Members Present: Reed Prince (Zoom), Sonya Swords, Mark Richard
Staff Present: Regina Ashmore, Susan Hayes (Zoom), Trey Gauntt (Zoom)
Others Present: Steve Gilbert, Lisa Shapiro, City of Montevallo; Matthew Burgess (Zoom), CDG Engineers; Facebook live-stream

The meeting was called to order at 1:00 pm by Chairman Prince. Ms. Swords, Mr. Richard and Chairman Prince were in attendance creating a quorum. A notice for this meeting was posted on July 30, 2021.

Mr. Richard made a motion to approve the minutes from the July 12, 2021 meeting. The motion was seconded by Ms. Swords. The motion was approved by a vote of three (3-0), with Ms. Swords, Mr. Richard and Chairman Prince voting in favor.

Chairman Prince asked for an update on outstanding projects. Mr. Gilbert stated the Highway 25 Sidewalk project has some slope concerns giving pause to the current layout proposal. Mr. Burgess stated 500 feet near Cedar Street topography would require retaining walls so the thoughts were to consider curb and gutter to re-route that portion of the project. The plans should be final and ready to bid by fall.

Mr. Gauntt stated the paving and striping and the Phase 4 paving project had been completed and the line item can be closed and removed from the project list. Mr. Gilbert asked if the contractor had reached out to the homeowner concerning his driveway. Mr. Gauntt stated he would follow up himself to make sure the issues were addressed.

Mr. Gauntt stated the slab had been poured at the Dailey Park project and the county construction crew is scheduled to move in on Monday. Mr. Gilbert asked when the utility companies needed to be scheduled and Mr. Gauntt stated he had a meeting with Alabama Power Company on August 10 to discuss the service requirements.

Mr. Richard informed the Board the Sims House should be sent for bid in October.

The Shoal Creek Park were completed a few weeks ago and the project line item can be closed.

Mr. Gilbert stated Wayne Davis Construction had removed the remaining wood from the Orr Park bridge façade revealing the steel and concrete were both structurally sound. He had also received a quote to replace the handrail with a metal rail for \$14,000 which included repairing concrete. Mr. Gauntt cautioned Mr. Gilbert to ensure FEMA and the Corps of Engineers were agreeable to the proposed repair plan. Mr. Burgess will review the proposed plan as well.

Mr. Richard stated the golf course was currently closed due to the resignation of the onsite management company. The last repair estimate was for a shipping container installation for \$68,000. The project has been placed on hold until a decision has been made about the management of the course.

Chairman Prince stated he had been in contact with the Webster's concerning the purchase of the Coach Company property. They are in the process of filing the necessary loan application paperwork with the bank and he should have a timeline for closing at the next meeting.

Ms. Hayes stated the Trustmark bond account had been closed and the \$3K balance moved to the MDCD operating account. Mr. Prince asked if the bond reserve account had been formally adopted. The board continued to discuss the bond reserve practices and decided to leave the account as it currently is with the understanding the account name is for internal identification only and the funds could be drawn if needed.

Mr. Gauntt reminded the Board that several projects were complete and the line items could be closed out; some were over budget some were under. He suggested the remaining balance could be moved to the Highway 25 sidewalk project to cover unforeseen obstacles such as utility relocations or the Orr Park bridge repairs. The Board continued to discuss the best use of the fund balance. Ms. Swords made a motion to allocate \$20,000 for the Orr Park bridge repair project pending the City Council approval. The motion was seconded by Mr. Richard. The motion was approved by a vote of three (3-0), with Ms. Swords, Mr. Richard and Chairman Prince voting in favor.

Ms. Swords asked to Board to consider setting aside \$30,000 for K12 schools for extra-curricular funding. Mr. Prince and Ms. Hayes confirmed the Board could only allocate funding for capital projects based on its charter. Mr. Gilbert stated the Orr Park fields could use a press box or concession stand including a PA system. Ms. Swords asked how to educate someone on making a proposal to the Board. Mr. Gauntt stated he could help scope and provide a quote for any project that Ms. Swords should have them submit the request and she could present it to the Board.

The next regularly scheduled meeting will be Monday, September 13, 2021 at 1:00 pm in the Council Chambers at Montevallo City Hall. The meeting will be streamed on Facebook live and the Zoom login will be provided for the meeting.

There being no further business, Mr. Richard made a motion to adjourn. The motion was seconded by Ms. Swords. The motion was approved by a unanimous vote of three (3-0), with Ms. Swords, Mr. Richard and Chairman Prince voting in favor, the meeting of August 9, 2021 was adjourned at 1:42 pm.

Regina Ashmore
Recording Secretary

Reed Prince, Chairman
Montevallo Development Cooperative District